THE FEDERAL DEPOSITORY LIBRARY PROGRAM

Chat with GPO: Discards, Needs & Offers – Oh My!
What's One to Do

Do you have questions about the disposition of depository materials? Join us for the next session in the "Chat with GPO" series of online discussions with GPO staff.

At 1:30 p.m. EST on Monday, December 14, 2009, Cynthia Etkin, Sr., Program Planning Specialist, and Lisa Russell, Manager, Content Management, will discuss best practices for streamlining the disposal process and solicit your suggestions for features of an automated tool for the Needs & Offers process. The session will be held in the **GPO OPAL room** (which is also available from the **OPAL Implementation page**).

The program will be **archived on the GPO OPAL site**, so you will have convenient access at all times.

In order to participate in the live session, please follow the instructions below. No prior RSVP is required for participation.

Connecting to the OPAL Site

* Bring up the **GPO OPAL room**.
* If this is your first use of OPAL, install the plugin by following the directions in the box labeled "First time participants". Once you have installed the plugin, you can then go back to the above URL (the same window you had open) and click in the box to enter the room.
* You may use any name that you choose to log in to the conference room.

What Do You Need?

To participate in the event, you will need to be connected to the Internet, access an Internet browser, and have speakers turned on to listen to the audio presentations. A microphone connected to (or embedded in) your PC allows you to speak to the other participants. If you don't have a microphone, you will be able to text comments and questions. No password is required for this session.